



CITY OF KIRKLAND PARKS & COMMUNITY SERVICES

123 Fifth Avenue, Kirkland, Washington 98033 • (425) 803-2845

COMMUNITY GARDENING GUIDELINES

Kirkland Parks & Community Services Department offers the citizens of Kirkland the use of three locations for community gardening. They are:

Tot Lot Pea Patch

9th Avenue and 1st Street

Ohde Avenue Pea Patch

300 Ohde Avenue

McAuliffe Park Pea Patch

10824 NE 116th Street

1. The application deadline for returning resident gardeners is approximately February 15th of each year. After this date, plots will be assigned on a first-come, first-serve basis. All participants for a plot must be registered.
2. The annual fee is \$50 per plot. A fee waiver is available for qualified low-income individuals.
3. First priority for the allocation of plots will be given to the previous year's resident users, with any remaining plots distributed on a first-come, first-serve basis. Priority is given to Kirkland residents. If plots are available, non-residents may be assigned a plot for one year.
4. People with disabilities or special needs will be assigned plots closer to water sources, if available.
5. Opening day for plot use is tentatively set for **March 1st**. Plot leases run for one season. Clean-up must be complete by **November 1st**. See Guideline #13 for definition of clean-up. An annual work party will be scheduled around November 1st each year to ensure clean-up.
6. Gardeners will have seven weeks from the opening date (until April 22 - Earth Day) to begin work on their gardens. After that date, **plots that are neglected will be reassigned**. During the program's duration, any plot that becomes untended (overgrown weeds, unwatered, unharvested) for more than four weeks will be reassigned. Gardeners wishing to cancel in mid-season should notify the Parks & Community Services Department office at (425) 587-3349.
7. All plot preparation is the responsibility of its designated user. You are encouraged to enrich your plot's soil.

8. Gardeners are responsible for cultivating, watering, and general care of the plots. Please respect adjacent plots by eliminating all weeds in the seeding stage. Gardeners are also responsible for weeding any pathway bordering the gardeners' leased plot. Walkways and paths are to be clear of all debris at all times.
9. A gardener must be on site when watering. Hoses for watering may be used, but be aware of sharing water faucets with others (especially when two or more gardeners are on site at the same time). Also be conscience of using water wisely.
10. The use of pesticides (herbicides, insecticides, etc.) is **not** allowed in or around the pea patch sites. Organic gardening techniques should be used. The City cannot guarantee that pea patches are strictly organic. No tobacco products are allowed in the gardening area. Tobacco products often contain a mosaic virus, which is dangerous to tomatoes and beans.
11. No terraces or permanent structures are to be built. Framed or raised beds are allowed, provided they do not impact neighboring plots and do not encroach on pathways. Painted materials are strictly prohibited.
12. Plots must be fully utilized. If your plot is too large, please request a smaller one, share with a friend, contact the City for a plot-sharing partner, or plant a cover crop in the open area. All participants involved in the use of a plot must be registered.
13. Upon completion of harvest, all dead vegetable matter debris must be incorporated back into the soil or completely removed. Gardeners are responsible for clean up and clearing of plots. Gardeners must remove all **unused** wire, plastic stakes, strings, etc., from the plot by **November 1st**. Perennial plantings must be attended to during the winter months and the plot neatly maintained.
14. Produce from the garden is not to be used for sale or commercial purposes.
15. Pets are not allowed in the pea patch area.

16. HOLD HARMLESS AGREEMENT:

The undersigned hereby apply through a registration form to the City of Kirkland (City) for use of a park pea patch and certifies the information given in the registration is correct. The undersigned further states that he/she has the authority to fill out the registration and agrees to observe all ordinances and regulations of the City of Kirkland. The applicant agrees to indemnify, defend, and save harmless the City or its officers, agents, employees, alleging damage or injury arising out of the subject matter of the registration provided, however, that such provision shall not apply to the extent that damage or injury results from the sole fault of the City or its officers, agents, or employees. "Fault" as herein used shall have the same meaning as set forth in RCW 4.22.015. The applicant further agrees to reimburse the City of Kirkland Parks and Community Services Department for any damage arising from the applicant's use of said community garden and equipment. The applicant or his agent has examined and inspected the park facilities, premises, equipment, and furnishings for defects and finds them fit and safe for the purpose stated above.

17. The City of Kirkland will not guarantee against vandalism or theft. Notify the Kirkland Police at 425.587.3400 if you witness damage or theft.

18. Gardening resources:
- a. King County/WSU Master Gardeners (206) 296-3440
 - b. Center for Urban Horticulture, UW (206) 543-8616

PLEASE RETAIN THESE GUIDELINES FOR YOUR REFERENCE.

**For questions or comments, please contact Cathy Anderson at (425) 587-3349
or at canderson@kirklandwa.gov**